

Colorado GEAR UP
Gaining Early Awareness and Readiness for Undergraduate Programs

Colorado GEAR UP is a 7-year federal grant that is funded by the U.S. Department of Education and is managed by the Colorado Department of Higher Education. The Colorado GEAR UP program supports efforts to increase the number of low-income students to obtain a high school diploma and prepare for and succeed in college. For more information about our program, please visit www.coloradogearup.org.

Contract Position: Tutor

This position is a contract position. The tutor will provide direct tutoring services for high school 9th graders in various academic subject areas that may include: Algebra, Geometry, Language Arts, Social Studies and Science. See specific subject(s) below.

Responsibilities:

- Provide direct tutoring services for various academic courses and assist students with course content, assignments, projects and preparation for quizzes and exams.
- Create a tutoring environment that provides students with guidance, assistance and structure in effort to help students accomplish course requirements successfully.
- Provide students with the tools, strategies and knowledge that will help them complete course requirements successfully including but not limited to study skills, homework habits and test taking skills.
- Work closely and collaboratively with the school’s teachers and GEAR UP advisor on student engagement, productivity, reporting, successes and challenges.
- Track and keep record of tutoring services.

Minimum Qualifications:

- Tutoring experience with students
- Ability to acquire and conceptualize course content
- Self-starter & self-directed
- Excellent verbal and written communication skills
- Results oriented
- Passionate about the success of students
- Ability to motivate others
- Ability to develop rapport with students
- Ability to work with a diverse population

Location & Work Schedule

Pueblo Central High School in Pueblo, Colorado

The tutoring services will be paid based on the tutoring hours provided. Services will not be required during spring break, teacher planning days, testing days, articulation days or school holidays.

Start Date End Date	Days	Time	Hours Per Week	Tutoring Subjects
Immediately December 17, 2020	Monday, Tuesday, Wednesday & Thursday	M/W 12:30-2:30pm T/Th 9:30-11:30am	24	Math

Compensation: The contractor will submit biweekly invoices to receive payment.

- \$14 per hour -College Student
- \$16 per hour –Associate’s
- \$18 per hour- - Bachelor’s
- \$20 per hour –Master’s

Criminal Background check required.

If Interested: Send your resume to clangan@collage-assist.org and specify the location you are interested in.